



# ESTUARINE AND COASTAL STUDIES FOUNDATION

(A non-profit organization, registered with NITI Ayog, Govt. of India)

**DARPAN ID:** WB/2021/0297074, **PAN:** AAGCE6818B, **GST:** 19AAGCE6818B1ZP

**10/5, AMRITA PYNE LANE, HOWRAH – 711101**

## TOP SHEET OF BILL

**Bill passed in favour of:** .....

**Bill/Invoice No.:**

**Bill/Invoice Date:**

**CREDIT (Cr.)**

**Drawn in**

**Cheque No.:**.....

<b>Name of the Bank:</b>	
<b>Branch Name:</b>	
<b>Bank A/c No.:</b>	
<b>IFSC</b>	

**Amount of the Bill: Rs.**.....

(As per details attached or mentioned on the next page)

<b>Voucher No.:</b>	
<b>Date:</b>	

<b><u>DEBIT (Dr.)</u></b>	<b>Amount</b>		<b>Remarks</b>
	<b>Rs.</b>	<b>P.</b>	
<b>NET AMOUNT:</b>			
<b>Budget Head of the Account:</b>			
<b>Sanction No. /File No.:</b>			
<b>Bank Details:</b>			
<b>Budget Item No. / Head etc :</b>			

**Checked and passed for rupees: Rs.**.....

( )

**This may be paid.**

.....  
**Finance/Admin. Officer**

(Signature and Stamp)

.....  
**Director**

(Signature and Stamp)